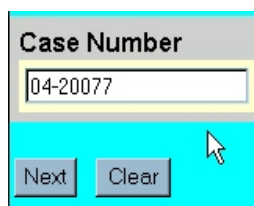


File a Statement of Issues on Appeal.

STEP 1 Select **Bankruptcy or Adversary**, whichever is appropriate, from the **Main Menu**, and then click on **Appeal**.

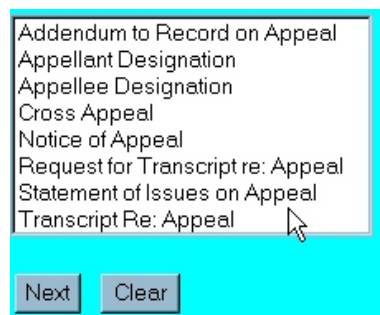


STEP 2 The **Case Number** entry screen displays.



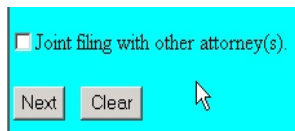
- ◆ **Case Number** - enter a case number in **YY-NNNNN** format
- ◆ Click on the **Next** button.

STEP 3 The **select the type of document being filed** screen displays.



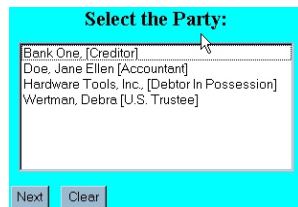
- ◆ Click on **Statement of Issues on Appeal**.
- ◆ Click on the **Next** button.

STEP 4 The **Joint filing with other attorney(s)** prompt is displayed.



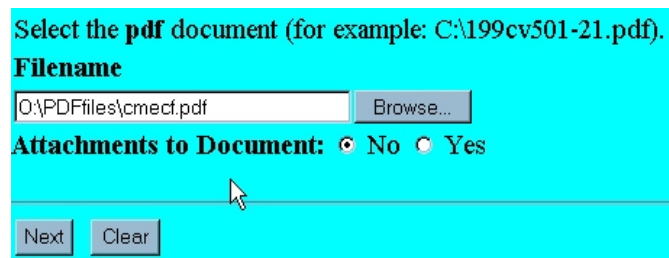
- ◆ Click in the **Joint filing with other attorney(s)** box if this is a joint filing to add any additional attorneys.
- ◆ Click **Next** to continue.

STEP 5 The **Select the Party** screen displays.



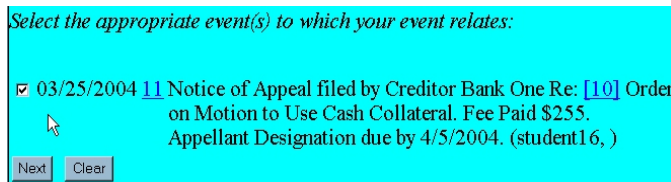
- ◆ Click on the party's name.
- ◆ Click on the **Next** button.

STEP 6 The **Select the pdf document** screen displays.



- ◆ Type the path and file name in the blank box, or
- ◆ Click on the **Browse** button to navigate to the appropriate directory and file.
- ◆ Click on the **No** radio button if there are no attachments; click on the **Yes** radio button if you have attachments.
- ◆ Click on the **Next** button.

STEP 7 The **Select the appropriate event(s)** screen displays.



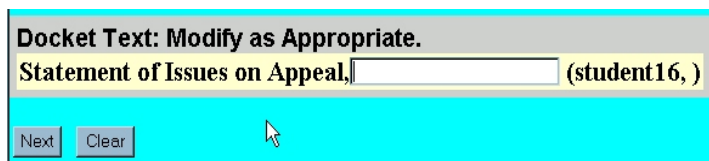
Select the appropriate event(s) to which your event relates:

☒ 03/25/2004 11 Notice of Appeal filed by Creditor Bank One Re: [10] Order on Motion to Use Cash Collateral. Fee Paid \$255. Appellant Designation due by 4/5/2004. (student16,)

Next Clear

- ◆ Click in the box next to the appropriate Notice of Appeal.
- ◆ Click on the **Next** button.

STEP 8 The **Docket Text: Modify as Appropriate** is displayed.



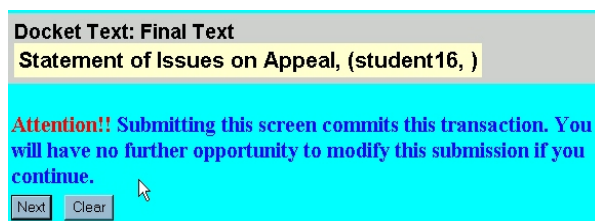
Docket Text: Modify as Appropriate.

Statement of Issues on Appeal, (student16,)

Next Clear

- ◆ Add appropriate text if needed in the box provided.
- ◆ Click on the **Next** button.

STEP 9 The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.



Docket Text: Final Text

Statement of Issues on Appeal, (student16,)

Attention!!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next Clear

- ◆ Verify the final docket text. If correct, click **Next**.
- ◆ If the final docket text is incorrect, you must click on your **Browser's Back** button to correct your entries or to abort or restart the transaction, click on the **Bankruptcy** hyperlink on the *Menu Bar*.

STEP 10 The **Notice of Electronic Filing** screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

Notice of Electronic Filing

The following transaction was received from student16, entered on 3/25/2004 at 2:25 PM EST and filed on 3/25/2004

Case Name: Hardware Tools, Inc.
Case Number: [2:04-bk-20077](#)
Document Number: [12](#)

Docket Text:
Statement of Issues on Appeal, (student16,)

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:O:\PDFfiles\cmecf.pdf
Electronic document Stamp: